STRAC
Southwest Texas Regional Advisory Council

Regional Performance Improvement Case Review Request

Instructions: You may submit any issue you define as a performance improvement issue that needs review. The PI Committee (Cardiac, Stroke, or Trauma), however, may decide the issue is not appropriate for system discussion and recommend that it is managed internally in your facility or agency. Refer to the STRAC website for a calendar for PI Committee (Cardiac, Stroke, or Trauma) meeting dates. You will be notified when your case is up for review. If you have any questions please contact Diana Chorn at (210) 233-5935 or Michelle Jones at (210) 233-5837.

1. Please fill out the attached Regional Performance Improvement Case Review Request Form.
2. Email an encrypted form to Info@strac.org. If you do not have the capability to encrypt the message, then FAX with a cover sheet to (210) 233-5851.
3. Please include your contact information to ensure we are able to reach you for any questions about the submission.

What happens to my submission?

1. Once your request has been received, you will receive confirmation within one business day from the STRAC PI Committee Project Coordinator or their representative that your submission is being processed.
2. Your request will be forwarded to the appropriate Committee Chair (Cardiac, Stroke, or Trauma as applicable), Co-Chair, and the STRAC Executive Director for review.
3. The Committee Chair (Cardiac, Stroke, or Trauma as applicable), Co-Chair, and STRAC Executive Director will make the determination if the case warrants presentation at PI (Cardiac, Stroke, or Trauma as applicable) Committee.
4. All parties involved will be notified.
5. If the case will be reviewed at System PI Committee, STRAC will compile any associated documents and/or recordings necessary to provide to the PI Committee.
6. All parties will be notified when the case is up for review and invited to the meeting.
7. Results of the review will be available on request to the involved parties.

Confidentiality:

- This document may contain CONFIDENTIAL information.
- All proceedings and records of the Southwest Texas Regional Advisory Council Performance Improvement Committee are confidential. All professional review actions and communications made to or from the Southwest Texas Regional Advisory Council Performance Improvement Committee are privileged communications under Texas and federal law. TEX. OCC. CODE ANN. Chps. 151 and 160; Tex. Health and Safety Code § 161.032; and 42 USC § 11101.
- Your signature below indicates you understand that you are not to discuss any committee business outside of the committee meeting, to include any/all written information, discussions, verbal testimony, etc. You also understand that failure to uphold these laws may result in criminal charges.

_____ _____

Signature **Date**

Print Name: _____

Southwest Texas Regional Advisory Council
Regional Performance Improvement Case Review Request

Today's date: _____

Your Name and Title: _____
Name

_____
Title

Name and Title of Person Referring the case: (if different) _____
Name

_____
Title

Your Facility or Agency Name: _____

Date of Event: _____

Your Contact Phone Number and Email: _____
Phone Number

_____
Email

Type of Event (select one): **Cardiac** **Stroke** **Trauma** **Other**

Note: the PI Committee (Cardiac, Stroke, or Trauma) reviews *system* issues. You may submit any issue you define as a system issue that needs review. The PI Committee (Cardiac, Stroke, or Trauma), however, may decide the issue is not appropriate for system discussion and recommend that it is managed internally in your facility or agency. Refer to the STRAC website for a calendar for PI Committee (Cardiac, Stroke, or Trauma) meeting dates.

Please describe the event:

What actions have you taken to address the problem? (Example: contacted agency PI person and requested run sheet/chart; talked with PI person and informed them of issue, etc.)

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