

Request for Proposal



Acquisition of Providers for SMART

(Specialized Multidisciplinary Alternate Response Team)

September 2022

Southwest Texas Regional Advisory Council
7500 US Highway 90 West, AT&T Building, Suite 200
San Antonio, Texas 78227

Section I – Overview

In 2019, Bexar County and the City of San Antonio had over 20,000 emergency detention cases. Approximately 12,000 of those cases were navigated directly to a psychiatric facility via the Southwest Texas Regional Advisory Council’s (STRAC) MEDCOM Law Enforcement Navigation Program. This program was launched in 2017 as an effort to navigate patients experiencing a mental health crisis in police custody to the closest, most appropriate, mental health facility, in lieu of the hospital emergency department. These calls typically originate from 9-1-1 and are identified as mental health related, resulting in a response by law enforcement and/or EMS. Simultaneously, Bexar County has a mental health crisis line operated through the Local Mental Health Authority, The Center for Health Care Services (CHCS). This line fields mental health related calls and provides triage/assessment services by trained mental health professionals to determine the level of response. However, these two lines do not correspond with each other, and so a high volume of mental health related calls involve a law enforcement response without a mental health professional.

Other cities in the United States such as Eugene, Oregon and Denver, Colorado have adopted alternative response models by inserting mental health professionals earlier in the response process. Bexar County and the City of San Antonio have a strong foundation built through STRAC and the Southwest Texas Crisis Collaborative (STCC) to be able to support the design of a similar concept.

A Bexar County focused multidisciplinary mental health response team was launched October 2020. The team is comprised of a Crisis Response Clinician mental health professional, a mental health deputy, and a paramedic from various organizations. Triage criteria has been developed to identify low level 9-1-1 mental health related calls to dispatch the team for a more appropriate response. This allows the crisis response clinician to be at the forefront for a more comprehensive assessment before any determination is made. Not only has the program been designed to intervene on initial calls, but with expansion, the team will serve as a source of outreach and prevention of future 9-1-1 calls. With specialized team members such as the peer support specialist, enhanced services are offered to include case management, navigation, and linkage to ongoing outpatient care.

The Southwest Texas Regional Advisory Council seeks to find qualified organizations to provide the services for expansion of the SMART to two twenty-four hours a day, seven days a week teams. The professional mental health organization must be able to provide Crisis Response Clinicians who hold a Licensed Professional Counselor or are at a minimum masters prepared in social work or counseling. They must also be able to provide immediate access to follow up services to include case management, peer support services and outpatient appointments. The EMS organization must be able to provide Paramedics who are specially trained in mental health response, intervention and available social resources in Bexar County. STRAC invites qualified businesses / vendors to submit Proposals to provide such services.

This Request for Proposal (RFP) includes the conditions covering proposal submission, proposal requirements, timeline of events, submission procedures and selection criteria for award.

Section II – Timeline of Events

RFP Issue Date	19 (Mon) September 2022
Deadline for Prospective Contractor to submit Questions	23 (Fri) September 2022
Deadline for STRAC to respond to Questions	27 (Tues) September 2022
Deadline for Submission of Proposals Central	3 (Mon) October 2022 @ 1400 hrs

Section III – General Instructions

A. Questions

- B. Deadline for receipt of questions from prospective bidders: 21 September 2022 by 5:00 pm CST.
Deadline for STRAC to respond to questions from all bidders: 23 September 2022 by 5:00 pm CST.*

All questions concerning the proposal specification must be submitted in writing via email.

Questions should be directed to:

Kellie Burnam or Dudley Wait

Southwest Texas Crisis Collaborative (STCC)

stcc@strac.org

C. Submittal Procedures

The Proposal, subject to all conditions and specifications attached hereto, must be signed by a senior leader of the company submitting the Proposal that is authorized to enter into an agreement on behalf of the company.

Proposals received unsigned will be deemed non-responsive and therefore will not be accepted.

Proposals must be received by **3 October 2022 at 5:00pm CST**. The original signed proposal must be submitted by email to stcc@strac.org with the email subject line of "PROPOSAL: SMART Provider".

Section IV – Proposal Stipulations and Requirements

READ THIS ENTIRE DOCUMENT CAREFULLY, FOLLOW ALL INSTRUCTIONS. YOU ARE RESPONSIBLE FOR FULFILLING ALL REQUIREMENTS AND SPECIFICATIONS. BE SURE YOU UNDERSTAND REQUIREMENTS AND ASK QUESTIONS FOR CLARIFICATION BEFORE THE DEADLINE.

A. Modification or Withdrawal of Proposals

Any Proposal may be modified or withdrawn prior to the deadline, provided such modification or withdrawal is submitted prior to the deadline. Any modification received after the deadline shall be deemed late and will not be considered.

B. Offer and Acceptance Period

All Proposals must be an irrevocable offer valid for ninety (90) days after the Proposal opening date.

C. Late Proposals

Any Proposal received after the stated deadline shall be deemed late and will not be considered.

D. Irregularities in Proposals

Except as otherwise stated in this Request for Proposal, evaluation of all Proposals will be based solely upon information contained in the Supplier's response to this Proposal. STRAC shall not be held responsible for errors, omissions, or oversights in any Supplier's response to this Proposal. STRAC may waive technical irregularities, which do not alter the price or quality of the goods and or services. STRAC shall have the right to reject Proposals containing a statement, representation, warranty, or certification which is determined by STRAC to be materially false, incorrect, misleading or incomplete. Additionally, any errors, omissions, or oversights of a material nature may constitute grounds for rejection of any Proposal.

The inability of a Supplier to provide one or more of the required components or specified features or capabilities required by this Proposal does not, in and of itself, preclude acceptance by STRAC of the Proposal. All Proposals will be evaluated as a whole in the best interests of STRAC and the STCC Program.

E. Oral Presentations

Any Supplier that submits a Proposal in response to this request may be required to make an oral presentation for further clarification upon STRAC's request.

F. Amendments to the Proposal

If it becomes necessary to revise any part of this Proposal package or if additional information is necessary to clarify any provision, the revision and/or additional information will be provided to each organization via email.

G. Availability of the Proposal

After opening, each Proposal, except those portions for which a supplier has included a written request for confidentially (e.g., proprietary information), shall be open to public inspection.

H. Retention of Proposals

All Proposals considered by STRAC shall become the property of STRAC and shall not be returned.

I. Incurred Expenses

STRAC shall not be responsible for expenses incurred by a Supplier in the preparation and submission of a Proposal. This provision also includes any costs involved in providing an oral presentation of the Proposal.

J. Pricing

Each organization shall provide responses to "Proposal Budget" page with their proposed costs detailed as per the template provided by STRAC.

K. Taxes

STRAC is a 501(c)3 tax exempt agency.

L. Evaluation

Evaluation shall be used as a determinant as to which proposal items or items proposed or services are the most efficient and/or most economical for STRAC. It shall be based on all factors which have a bearing on price and performance of the items in the user environment.

Pricing is NOT the only criteria for making a recommendation. STRAC reserves the right to contact any offeror, at any time, to clarify, verify or request information with regard to any bid/proposal.

M. Award

STRAC in its sole and absolute discretion shall have the right to waive any formality or irregularity, to make awards to more than one offer or, to reject any and all proposals, shall not be bound to accept the lowest proposal and shall be allowed to accept the total proposal of any one supplier.

Section V – Proposal Contents

Title Page:

- *Name of Supplier/Contractor, local address, telephone number, fax number, e-mail address and contact name.*

Table of Contents (If Response exceeds ten (10) pages):

All Proposals must include the following information:

- *Clear identification of information by section and page.*
- *Identification of goods and or services to be provided (as applicable).*
- *A current "CERTIFICATE OF INSURANCE" must accompany all Proposals.*
- *A W-9 must accompany all Proposals.*

Proposal:

- *Supplier must provide a brief introduction/history of company, including but not limited to ownership, date started business, mission statement, etc.*
- *Supplier must supply proposed budget as per the enclosed template (Budget Page)*
- *Supplier must provide current timeline to fulfill all needed services.*
- *The Proposal must bear the signature of a principal or authorized officer of the interested party.*
- *Submission must be legible (typed, written).*
- *Interested parties are encouraged to submit along with their Proposal any additional descriptive information about their services which they believe might be helpful.*

* PLEASE INCLUDE ANY ADDITIONAL DESCRIPTIVE LITERATURE, WHICH MIGHT BE OF ASSISTANCE IN THE DECISION-MAKING PROCESS. *

Section VI – Specifications

Scope

The intent of this Request for Proposal (RFP) is to obtain organizations which can supply personnel and services associated with the expansion of SMART.

Mental Health Service Organization Requirements

ORGANIZATION REQUIRMENTS

Organizations desiring to be selected must be an organization with a rich history of working with individuals' behavioral health crisis.

The organization must have the resources needed to supply personnel as listed below twenty-four hours a day, seven days a week by January 1, 2023.

The organization must have the resources needed to enroll individuals in need of behavioral health and social services at all times.

The organization must be a Local Mental Health Authority or authorized to contract with a licensed local mental health authority to provide the services required.

The organization must have the resources available to support the individuals under their employ to include health, dental, vision and other benefits, paid time off, retirement planning, etc.

The organization should have an appropriate new employee orientation that ensures those individuals assigned to the work in the RFP are appropriately prepared to do the required work in accordance with the organization's protocols, procedures, and guidelines.

The organization must be willing to train it's employees in crisis response and on scene tactics, utilizing the assistance of other participating law enforcement and fire department organizations.

The organization should have medical direction experienced in crisis mental health.

The organization should have appropriate electronic health records that can produce data necessary for reporting requirements of the SMART program.

EQUIPMENT/SUPPLIES

A response vehicle, vehicle radio, CAD computer and social need supplies will be provided. The Mental Health Organization must provide a computer for clinical documentation and any other necessary supplies for the employees.

CRISIS RESPONSE CLINCIAN

STAFFING REQUIREMENT

Two (2) employees at time, working twelve (12) hour shifts in order to staff two (2) response teams. One employee will be assigned to each team and the organization will be responsible for filling any openings in the schedule.

GENERAL SUMMARY

Crisis Response Clinicians (CRC) work in collaboration with public safety agencies to include law enforcement and Emergency Medical Services (EMS) under the guidance of the Southwest Texas Regional Advisory Council (STRAC). As part of this team, the Crisis Response Clinician will respond to 9-1-1 mental health-related calls. The CRC serves as the subject matter expert in triage, assessment, de-escalation, and care navigation. Provides direct services for consumers and completes associated case

management documentation for the consumer and program. Works within a multidisciplinary team to provide an array of direct (face-to-face) and indirect clinical services to adults in a person-centered, trauma-informed, individualized focused approach utilizing evidenced-based practices delivered to fidelity. These services are delivered in multiple types of settings including field-based services in the individual's home or other identified locations as well as clinic-based services. Individuals served may have multi-system involvement such as Criminal Justice, Child and Adult Welfare, Veterans, Homelessness, etc.

ESSENTIAL DUTIES & RESPONSIBILITIES

Essential functions are the basic job duties that an employee must be able to perform, with or without reasonable accommodation. The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. The omission of a function does not preclude management from assigning essential duties not listed herein if such duties relate to the position.

- Assesses the social determinants of health on each individual.
- Completes all contract specific required documents in timely manner and to standard.
- Complies with and participates in Quality Assurance and Quality Improvement processes.
- Coordinates connection to follow up and/or outpatient services.
- Coordinates coverage for planned absences in advance with supervisor.
- Documents all interactions in Electronic Health Record systems.
- Performs duties such as an after-hours on-call rotation including weekends and holidays.
- Participates in coordination and communication with law enforcement and EMS team members on the progress of individuals that are receiving services and navigation during linkage efforts by the team.
- Participates in supervision and development opportunities including individual supervision, group supervision, and meetings/trainings as assigned.
- Provides direct clinical services and assessments. Develops treatment plan for consumers.
- Serves as the primary role to provide aggressive referral, linkage, and transition to the next level of care.
- Depending on which team being supported, could carry a caseload of at least 20 individuals.
- Monitors the progress of clients when carrying a case load from the initial referral/interactions until satisfactory progress is reached and continuation of service is no longer needed.
- De-escalating on scene of a client in crisis by providing crisis intervention to individuals to reduce symptoms, provide education and prevent admission to a more restrictive environment.
- Assisting clients with accessing appropriate social services resources (i.e. housing, clothing, identification documentation (IDs), food, water, hygiene materials).
- Reducing the utilization of Emergency Detention Orders (EDOs) and assess for least restrictive environment.
- Serving as the primary role to provide aggressive referral, linkage and transition to the next level of care.
- Reducing the utilization of Emergency Services when possible.
- Diverting consumers from jail, emergency rooms and hospitals.
- Routing patients to their most appropriate level of care.

MINIMUM ENTRANCE QUALIFICATIONS

Education and Experience

- Graduate Degree in Social Work, Psychology, Counseling, or a related behavioral health field
- (3) Three years' experience in work experience in behavioral health or related field.

- Complete the Qualified Mental Health Professional Community Services (QMHP-CS) within six (6) weeks of hire or transfer
- Must pass a CJIS background screening, prior to placement

OTHER JOB REQUIREMENTS

- Must maintain a valid driver's license and automobile insurance coverage, be able to travel as needed, and be able to meet on a consistent basis the driving record requirements of the Company's auto insurance carrier if you drive your vehicle during company business.
- Must maintain required credentials and mandatory training requirements to ensure compliance with all State regulations and program policies.

COVID-19 Mandate Requirements

Unvaccinated Staff options:

- Get Vaccinated per the CMS Mandate.
- Have a medical/religious exemption. Unvaccinated staff will need to test once a week at the employees own time/expense and must wear enhanced PPE to include an N95 face mask and a face shield.
- Consumer facing staff DO NOT have the option to be unvaccinated without an exemption.
- If the position is not consumer facing, staff members may continue to be unvaccinated, without an exemption and test once a week at the employee's own time/expense and must wear enhanced PPE to include an N95 face mask and a face shield.

Vaccinated Staff options:

- For employees who are vaccinated and consumer facing, we are continuing to require wearing an N95 mask.
- For all other vaccinated employees, we are requiring a cloth, surgical or N95 mask be worn in all shared spaces.
- Vaccinated employees may only go unmasked if in a single occupancy office.

PREFERRED QUALIFICATIONS

- Current license in good standing in the State of Texas as a Licensed Professional Counselor (LPC), Licensed Clinical Social Worker (LCSW), Licensed Marriage and Family Therapist (LMFT) and/or Licensed Psychologist (LPHD)
- One (1) year experience providing similar services
- Prior experience with or knowledge of trauma-informed care
- Bilingual (English/Spanish)
- Prior training and/or experience in field-based services

COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

Knowledge of:

- Applicable software applications
- Case management
- Center for Health Care Services Safety Administrative Directives
- Crisis Intervention
- Electronic Medical Record
- Local community resources
- Medical terminology
- Modern office procedures, methods and computer equipment
- Requirements of Medicaid and other funding resources

Skilled in:

- Customer service
- Mental health/substance abuse/homelessness/intellectual disability disorder
- Organization and time management
- Performing a variety of duties, often changing from one task to another of a different nature
- Performing basic mathematical functions such as addition, subtraction, multiplication, division, percentages, and ratios
- Public safety

Ability to:

- Accurately organize and maintain paper documents and electronic files
- Effectively communicate, both verbally and in writing
- Ensure compliance with all State regulations
- Establish and maintain effective working relationships
- Maintain accurate and complete records
- Maintain the confidentiality of information and professional boundaries
- Meet schedules and deadlines of the work
- Understand and carry out oral and written directions

PHYSICAL DEMANDS

- Must be able to meet the physical requirements to complete SAMA and CPR training including lifting up to 12 lbs. and supporting up to 55 lbs.; bending, stooping and getting on and off the floor without assistance.
- Must have adequate mobility that requires frequent walking, standing, bending, stooping, kneeling, reaching (vertical and horizontal), using fingers, hands, feet, legs and torso in various care.
- The position requires occasional transport of a consumer.

FOLLOW UP/ ONGOING SERVICES

The organization must have access to the following to ensure successful connection to ongoing mental health related services.

- Immediate supervision for all employees
- Follow up care/mental health case management
- Peer support services
- Access to immediate outpatient appointments with other therapists and/or Psychiatry
- Psychiatric medical direction to provide clinical support to CRC's.

EMS Organization Requirements

ORGANIZATION REQUIRMENTS

Organizations desiring to be selected must be an organization with a rich history of working with their regional advisory council(s).

The organization must have the resources needed to supply personnel as listed below twenty-four hours a day, seven days a week by January 1, 2023.

The organization must be a provider of 911 response and transport services either as a entity that is a sub-division of the State of Texas or contracted with a sub-division of the State of Texas to provide these services.

The organization must have been a Department of State Health Services (DSHS) licensed EMS Transport Provider for a minimum of 3 years and must currently be in good standing with DSHS.

The organization must have the resources available to support the individuals under their employ to include health, dental, vision and other benefits, paid time off, retirement planning, etc.

The organization should have an appropriate new employee orientation that ensures those individuals assigned to the work in the RFP are appropriately prepared to do the required work in accordance with the organization's protocols, procedures and guidelines.

The organization must be willing to train it's employees in crisis response and on scene tactics, utilizing the assistance of other participating law enforcement and mental health organizations.

The organization should have medical direction that is aware of, participates in and supports the organization's response to this RFP and the work included in this RFP.

The organization should utilize the electronic patient care record provided by STRAC, at a minimum for documenting all care provided while engaged in the services connected to this RFP.

EQUIPMENT/SUPPLIES

A response vehicle, cardiac monitor and suction unit will be supplied for the SMART Team to use. A vehicle radio, CAD computer and clinical documentation computer will also be provided. All jump bag, medical equipment and/or supplies and medications must be provided by the EMS organization.

PARAMEDIC

The organization must be able to provide two (2) employees at time, working twelve (12) hour shifts in order to staff two (2) response teams. One employee will be assigned to each team and the organization will be responsible for filling any openings in the schedule.

JOB SUMMARY: Provide appropriate, efficient medical assessments to patients involved in a mental health related 911 call in accordance with local, state, and national standards of practice.

EQUIPMENT: Radios and computerized communications equipment; splinting devices; suction devices; bandaging materials; oxygen bottles and tubings; basic and advanced airway management devices; glucometer; intravenous fluid therapy equipment; cardiac monitor / defibrillator; pulse oximeter; blood pressure cuff and stethoscope; patient restraints; medications; other medical and related equipment items not specifically listed may be added as new items are introduced.

DUTIES AND RESPONSIBILITIES: Except as specifically noted, the following functions are considered essential to this position.

- Conducts a careful assessment of the patient for signs and symptoms of illness/injury.
- Administers prompt and efficient basic, intermediate and advanced life support care within the limits of licensure or certification and in accordance with approved protocols.
- Provides careful handling of the patient when transporting in the SMART vehicle is necessary.
- Provides a safe and efficient transfer of patient and patient care information to the receiving personnel at the destination.

- Documents all aspects of patient condition and treatment on EMS run reports. Obtains and records non-medical patient information as required. Completes other patient documentation and forms as required.
- Conducts regular unit inventory and equipment testing to ensure all equipment for which the paramedic is responsible is present, clean and in proper working order.
- Upon completion of transport, responsible for all assigned duties which will place the SMART vehicle and equipment back in service.
- Responsible for full knowledge of the equipment and its proper use always.
- In the absence of other qualified personnel, responsible for controlling the patient's surroundings in such a way as to minimize further danger and control the actions of bystanders.
- In both the emergency and non-emergency setting, operates / drives the SMART vehicle in a safe and efficient manner, following company driving guidelines, so the safety or condition of the occupants are not compromised.
- Follows all FCC regulations when communicating via electronic communications equipment.
- Attends all mandatory meetings as scheduled.
- Orders supplies and equipment from Central Supply and/or STRAC to replenish inventories as needed.
- Completes all required program reports and logs.
- Must be able to operate independently as the only medical personnel on the SMART team.
- Must meet and fulfill the qualifications, requirements, functions and responsibilities of the Emergency Medical Technician – Basic and Intermediate job descriptions.

These duties, responsibilities, requirements, and conditions are not intended to be all inclusive and may be expanded to include other duties, responsibilities, requirements and conditions.

PHYSICAL DEMANDS:

Physical activities and the amount of time spent performing each while on this job:

AMOUNT OF TIME				
	None	Up to 1/3	1/3 to 2/3	Over 2/3
Stand		x		
Walk		x		
Sit			x	
Talk or hear				x
Use hands to finger, handle or feel				x
Climb or balance		x		
Stoop, kneel, crouch or crawl			x	
Reach with hands and arms			x	
Taste or smell		x		

Weight lifting requirements and the amount of time spent lifting on this job:

AMOUNT OF TIME				
	None	Up to 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds			x	
Up to 25 pounds			x	
Up to 50 pounds			x	
Up to 100 pounds			x	
More than 100 pounds			x	

Vision requirements:

X	Color Vision (Able to identify and distinguish colors.)
X	Distance Vision (Clear vision at 20 feet or more.)
X	Close Vision (Clear vision at 20 inches or less.)
X	Peripheral Vision (Able to observe areas that can be seen up and down or to the left and right while eyes are fixed on a given point).
X	Depth Perception (Able to judge distances and spatial relationships.)
X	Focusing (Able to adjust the eye to bring an object into sharp focus.)

Specific job duties which require the physical demands noted above:

Lifting of patient from beds or emergency scenes onto stretcher and into ambulance; carrying of patients and equipment; climbing stairs or steps; working in unusual geographic settings such as ditches, hills, embankments, high elevations – natural or manmade; working with small, delicate items such as IV catheters and setups, medications, endotracheal tubes, monitor switches, etc.; visually assessing the safety and condition of the emergency scene and the patient; verbally communicating with patients, co-workers, medical personnel and the public either directly or indirectly via electronic communication equipment; driving the ambulance in emergency and non-emergency situations both short and long distances.

WORK ENVIRONMENT:

Specific situations that lead to environment conditions can include: hazardous materials calls, electrical emergencies, vehicular accidents, outdoor emergency settings, hurricanes, tornadoes, industrial accidents, conditions affecting driving, settings where heavy equipment such as extrication tools are in use, etc.

Exposure to environmental conditions and the amount of time exposed to each on this job:

AMOUNT OF TIME				
	None	Up to 1/3	1/3 to 2/3	Over 2/3
Wet, humid conditions (non-weather)		X		
Work near moving mechanical parts		X		
Work in high, precarious places		X		
Fumes or air borne particles		X		
Toxic or caustic chemicals		X		
Outdoor weather conditions				X
Extreme cold (non-weather)		X		
Extreme heat (non-weather)		X		
Risk of electrical shock		X		
Work with explosives	X			
Risk of radiation		X		
Vibration		X		

Noise level associated with this job:

Moderate Noise (Examples: business office with typewriters and/or computer printers, light traffic).

Loud Noise (Examples: metal can manufacturing, large earth-moving equipment).

Very Loud Noise (Examples: jack hammer work, front row at rock concert).

QUALIFICATIONS:

1. High School Diploma or GED.
2. National and/or State certification as an Emergency Medical Technician-Paramedic determined by appropriate state requirements.
3. Current CPR certification as established by the American Heart Association.
4. Current ACLS certification as established by the American Heart Association.
5. Current and valid state-issued driver's license determined by appropriate state requirements (equivalent of a Louisiana Class "D" driver's license).
6. Must be able to read, write and communicate professionally and effectively with employees and managers. Must possess the ability to write simple correspondence or reports. Must possess the ability to effectively present information in one-on-one and small group situations to other employees and/or managers.
7. Must be knowledgeable of company protocols, operational procedures and safety policies.
8. Must be able to drive large vehicles in normal and adverse conditions.

9. Additional certifications such as, NALS, PALS, PHTLS, PEEP, and Instructor certifications are preferred but not required.

INTERPERSONAL REQUIREMENTS:

1. Maintain social, ethical and organizational norms.
2. Achieve accomplishment of all task details, no matter how small.
3. Maintain good personal motivation; develop a sense of ownership of job tasks and results.
4. Must have a sense of urgency for all work performed.
5. Must maintain professionalism and respect with patients, co-workers, emergency service providers, healthcare workers and the general public.

TRAINING REQUIREMENTS:

- Mental Health First Aid
- Crisis Intervention Training (40-hour course)
- Familiarity with local Bexar County social resources and mental healthcare system

ASSOCIATED SUPPORT

The EMS organization must have access to the following to ensure successful oversight and management of Paramedic personnel.

- Immediate supervisor
- Medical Direction

Section VII – Proposal Budget

Mental Health Organization Budget

Please complete the following with as much detail as possible.

Position	Salary	Fringe	# FTE's	Total Cost
Crisis Response Clinician				
Management & Oversight				
Follow up Services (please list positions)				

EMS Organization Budget

Please complete the following with as much detail as possible.

Position	Salary	Fringe	# FTE's	Total Cost
Paramedic				
Management & Oversight				

Section VIII – Reply Page

Submitted by: _____

Contact Information: (if not attached elsewhere)

Estimated timeline for becoming fully operational: _____

Comments:

Additional Budget Information: _____

Comments:

Additional Comments:

* PLEASE INCLUDE ANY ADDITIONAL DESCRIPTIVE LITERATURE, WHICH MIGHT BE OF ASSISTANCE IN THE DECISION-MAKING PROCESS. *

Section IX – Signature Page

The Southwest Texas Regional Advisory Council in its sole and absolute discretion shall have the right to make an award for purchases for any or all materials listed in each proposal, shall have the right to waive any formality or irregularity, to make awards to more than one bidder, to reject any and all proposals, shall not be bound to accept the lowest proposal and shall be allowed to accept the total proposal of any one vendor.

Authorized Signature

Typed or Printed Name

Company Name

Title

Address

Email Address

Phone Numbers