

Amended Bylaws of Southwest Texas Regional Advisory Council – July – 2016
Reviewed: July 2017

**SOUTHWEST TEXAS
REGIONAL ADVISORY COUNCIL
for
TRAUMA SERVICE AREA-P**

**Regional Advisory Council By-laws
2017**

Revised July 12, 2016

STRAC
7500 Hwy 90 West
Suite 200
San Antonio, TX 78227
210-233-5850– Office
210-233-5851 – Fax

Table of Contents

BYLAWS.....	3
LIST OF CURRENT OFFICERS, 2017- 2018.....	15
LIST OF COMMITTEES.....	17
RELATED COMMITTEES.....	18
STRAC MEMBER PARTICIPATION REQUIREMENTS.....	19

**BYLAWS
Of the
SOUTHWEST TEXAS REGIONAL ADVISORY COUNCIL
FOR TRAUMA SERVICE AREA-P**

July 14, 2015

These Bylaws govern the operations of the Southwest Texas Regional Advisory Council (STRAC), which is a 501(c)3 non-profit organization functioning according to Department of State Health Services (DSHS) Rules 157.123 , and organized in accordance with the Texas Non-Profit Corporation Act. This Regional Advisory Council (RAC) is an organization of local citizens and member organizations representing all licensed health care entities within Trauma Service Area "P" (TSA-P).

ARTICLE 1

Mission

To reduce death/disability related to trauma, disaster and acute illness through implementation of a well-planned and coordinated regional emergency response system.

Vision

We will be the model regional trauma, disaster and emergency healthcare system in the United States that results in the lowest risk-adjusted mortality for emergency healthcare conditions.

ARTICLE 2

Definitions

- 2.1 Trauma Service Area – P: TSA-P includes the Texas counties of:
Atascosa, Bandera, Bexar, Comal, Dimmit, Edwards, Frio, Gillespie, Gonzales, Guadalupe, Karnes, Kendall, Kerr, Kinney, LaSalle, Maverick, Medina, Real, Uvalde, Val Verde, Wilson and Zavala.
- 2.2 Membership: Refer to Articles 4 and 5.
- 2.3 Other: All other definitions are in accordance with those set forth by DSHS Rules 157.2.
- 2.4 Executive Committee: The Board of Directors for the Southwest Texas Regional Advisory Council, a 501(c)3 Organization, incorporated in the State of Texas.
- 2.5 Fiscal Year: September 1 – August 31

ARTICLE 3

Functions

- 3.1 Develop and continually update a trauma system plan for TSA-P and submit to the Department of State Health Services as required by the most current Texas Trauma Rules.
- 3.2 Determine methods for, and requirements governing, efficient and expedient inter-facility transfers that are most appropriate for the patient's needs for trauma care and/or rehabilitative services. These methods shall include, but not be limited to, the definition and determination of criteria for triage and criteria for patient transfer.
- 3.3 Provide a forum for communication between parties of the trauma care system to enhance networking and coordination of patient care issues.
- 3.4 Provide the public with information regarding trauma care and injury prevention.
 - 3.4.1 Support 9-1-1 and public access to trauma care.
 - 3.4.2 Support programs designed to facilitate prevention of trauma and to educate the public as to its importance.
- 3.5 Develop and implement guidelines designed to enhance the quality of trauma care provided within TSA-P.
 - 3.5.1 Assist member organizations in attaining/maintaining trauma designation or EMS licensure at the level appropriate to their available resources.
 - 3.5.2 Specify and conduct performance improvement activities.
- 3.6 Provide a forum to resolve disputes, provide voluntary non-binding mediation, and enhance collaboration among STRAC members/participants.
- 3.7 Endorse programs and adopt measures that will improve funding of trauma care services.
- 3.8 Provide software solutions and services that improve and/or enhance Trauma, EMS, Disaster and other Acute Care Services
- 3.9 In concert with Members, conduct research related to Trauma, EMS, Disaster and other Acute Care Services
- 3.10 Develop and continually update a regional disaster plan for EMS and hospitals within TSA-P, as required by the most current Texas Trauma Rules and legislative mandates. Regional disaster planning and development is coordinated with appropriate state and local agencies.
- 3.11 Collaborate with local public health authorities to facilitate the integration of acute health care (clinical medicine) and public health initiatives.

ARTICLE 4

Membership and Dues

- 4.1 Membership Qualifications and Definitions
 - 4.1.1 General or Individual Member: A person or organization that resides, or provides trauma or acute care in, TSA-P and meets at least one of the following criteria:
 - 4.1.1.1 An Emergency Medical Services provider or representative
 - 4.1.1.2 A health care professional involved in trauma or acute care
 - 4.1.1.3 An employee or representative of a trauma or acute care facility
 - 4.1.1.4 A local government or council of governments representative
 - 4.1.1.5 An individual or organization whose primary function or role is public safety and/or emergency management, injury prevention or rehabilitation.
 - 4.1.2 Member Organization: Any Texas licensed EMS provider or Texas licensed hospital deemed to meet Medicare conditions of participation in Trauma Service Area P.
 - 4.1.3 Member Organization Representative (MOR): An individual designated by the Member Organization to participate in STRAC activities. The Member Organization must submit the name of their representative in writing to the STRAC office. This submission will remain effective until STRAC is otherwise notified by the Member Organization. The MOR is authorized to vote on behalf of their Member Organization in any STRAC decisions.
 - 4.1.3.1 Hospital submissions for MOR must be signed by the hospital executive who has the ultimate authority for the trauma program (level of Vice-President or above).
 - 4.1.3.2 EMS submissions for MOR must be signed by the EMS Chief or Director.
 - 4.1.3.3 Freestanding Emergency Centers meeting the requirements above shall have one MOR per parent organization.
 - 4.1.4 Active Participant: A member organization that meets the requirements of “active participation,” as defined by the current trauma plan (Definitions of active participation are agreed upon by STRAC member organizations).
 - 4.1.5 Voting Member: A member organization that is considered an “active participant,” as determined by the most recent active participant report submitted to DSHS.
 - 4.1.6 STRAC administrative staff is accorded privileges and responsibilities of voting member organizations, but are not afforded voting rights, nor have dues requirements
- 4.2 The Executive Committee will certify active participation in the STRAC, as defined in the trauma system plan.
- 4.3 The Voting Membership may set and change the amount of any dues or fees payable to the STRAC by its members. Dues are payable on the first day of the Fiscal Year.

ARTICLE 5

Voting Membership

- 5.1 Voting Member: A member organization that is considered an “active participant,” as determined by the most recent active participant report submitted to DSHS.
- 5.2 Each member organization is allowed only one vote, regardless of number of individuals present from their organization. A list of voting member organizations is maintained by the STRAC office.
- 5.3 All other STRAC members are non-voting members.
- 5.4 Regular and routine business of the STRAC meetings is accomplished by voting members, in accordance with Robert’s Rules of Order. The Vice-Chair shall monitor parliamentary procedure.
- 5.5 For the purpose of conducting official business of the STRAC, a quorum is defined as any voting members present, and at least two Executive Committee members.

ARTICLE 6

Executive Committee

- 6.1 The Executive Committee shall consist of the:
 - Chair
 - Immediate Past-Chair
 - Chair Emeritus
 - Vice-Chair
 - Secretary
 - Treasurer
 - Executive Director
 - one trauma designated level 4 Rural Hospital
 - one trauma designated Hospital at large (Not already represented on executive committee)
 - one Suburban EMS
 - one Rural EMS
 - one EMS at large (Not already represented on executive committee)
 - one Air Medical Provider representative.

The following entities will have standing appointments to the Executive Committee:

- Baptist Health System
- San Antonio Military Medical Center
- Christus Santa Rosa Health System
- Methodist Healthcare System

- University Health System
- San Antonio EMS
- Bexar County EMS
- San Antonio EMS Medical Director

The Chair Emeritus and Executive Director positions are non-voting members of the Executive Committee. If a standing member is elected to an officer position on the Executive Committee, the standing hospital or agency may appoint another representative to participate in the executive committee, but that agency only has one vote. A quorum of the Executive Committee shall be defined as a simple majority of the voting executive committee members.

6.2 Executive Committee responsibilities:

- 6.2.1 The Executive Committee, as elected representatives of the membership, is responsible for all business and activities of the organization.
- 6.2.2 Oversees all committees.
- 6.2.3 Ensures that all RAC funds are obligated in accordance with state and federal regulations.
- 6.2.4 Appoints replacement officers as needed.
- 6.2.5 Authorizes, through the chair or designee, , all agreements and contracts. Reviews all open contracts at Executive Committee meetings.
- 6.2.6 Assigns and delegates responsibilities to officers, committees, and staff to accomplish functions/obligations of the RAC.
- 6.2.7 Monitors and reviews financial status of the organization.
- 6.2.8 Plans strategic fiscal management
- 6.2.9 Authorizes proper staffing plan of RAC Office
- 6.2.10 Oversight of adherence to bylaws and the trauma system plan

6.3 Executive Committee Member requirements

- 6.3.1 An Executive Committee Member is required to attend at least 75% of all executive committee meetings.
- 6.3.2 An Executive Committee Member who does not meet the attendance requirements may be removed from the committee at the discretion of the committee.
- 6.3.3 Absences resulting from military or other institutionally assigned deployments are exempt from 6.3.1 requirements.
- 6.3.4 Executive Committee Members must be currently employed/contracted by (or actively volunteer with) a voting Member Organization

6.4 The Executive Committee will meet a minimum of 4 times per year.

6.5 At least one Director At-Large must be from an EMS agency; at least one Director At-Large must be from a hospital. The third Director At-Large can be from either an EMS agency or hospital.

6.6 Director At-Large Terms of Office

- 6.6.1 Director At-Large, EMS - two year term, elected in even years.
- 6.6.2 Director At-Large, Hospital - two year term, elected in odd years.

6.6.3 Director At-Large, EMS/Hospital - two year term, elected in odd years.

ARTICLE 7

Officers and Elected Executive Committee Members

- 7.1 Officers and elected executive committee members are elected by a simple majority of the voting membership, with terms to commence immediately following the Annual membership meeting.
 - 7.1.1. Officers: Chair, Vice Chair, Secretary, and Treasurer
 - 7.1.2 Elected Executive Committee Members: Trauma Designated Level 4 Rural Hospital; Trauma Designated at Large Hospital, Suburban EMS, Rural EMS, EMS at Large, Air Medical Provider
- 7.2 Officers Terms of Office
 - 7.2.1 Chair – two-year term, elected in even years.
 - 7.2.2 Vice Chair – two-year term, elected in odd years.
 - 7.2.3 Secretary – two-year term, elected in even years.
 - 7.2.4 Treasurer – two-year term, elected in odd years.

ARTICLE 8

Election of Officers

- 8.1 The Chair shall appoint a Nominating Committee, to consist of at least three members of the voting membership. The Nominating Committee shall ensure the availability of the officer candidates and propose a slate of nominations for consideration by voting members. The list of nominees must be submitted to the STRAC office at least sixty (60) days prior to the annual meeting.
 - 8.1.1 Nominations shall also be accepted from any STRAC members, if submitted to the STRAC office at least sixty (60) days prior to annual meeting.
 - 8.1.2 Candidates must be employed by (or actively volunteer with) a voting member organization.
 - 8.1.3 Candidates must express a desire to serve.
- 8.2 Election of officers shall occur prior to the annual meeting. Ballots are distributed to all voting member organization representatives. Election of officers is determined by simple majority of ballots returned.
- 8.3 Officers assume their respective positions immediately following their installation as officers by the Chair, Vice-Chair, or Executive Director, which occurs at the annual meeting.
- 8.4 The Chair and Secretary are responsible for the election process.
- 8.6 An officer who does not comply with assigned responsibilities may be removed by a two-thirds (2/3) vote of the voting members present at a STRAC meeting; the Chair cannot vote. A replacement officer is appointed by the Executive Committee.

- 8.7 In the event an office is vacated by resignation or other cause, a replacement officer is appointed by the Executive Committee.

ARTICLE 9

Duties of Officers

- 9.1 The Chair is the executive officer of the STRAC. Responsibilities of the Chair:
- 9.1.1 Sets the agenda and presides at all meetings of STRAC.
 - 9.1.2 Appoints all committee chairs.
 - 9.1.3 Makes interim appointments as necessary, with approval of the Executive Committee.
 - 9.1.4 Signs agreements and contracts
 - 9.1.5 Calls special meetings when necessary.
 - 9.1.6 Ensures that the STRAC is represented at all appropriate state and regional meetings.
 - 9.1.7 Ensures that voting member organizations are informed of all appropriate state and legislative activities.
 - 9.1.8 Performs other tasks as deemed necessary by the Executive Committee.
- 9.2 Responsibilities of the Vice-Chair:
- 9.2.1 Performs the duties of Chair in the absence of the Chair.
 - 9.2.2 Performs duties assigned by the Chair, the Executive Committee, or voting member organizations.
- 9.3 Responsibilities of the Secretary:
- 9.3.1 Ensures dissemination of all notices required by the Bylaws.
 - 9.3.2 Ensures a meeting attendance roster for member organizations.
 - 9.3.3 Ensures a database of current names and mailing addresses for all member organizations.
 - 9.3.4 Responsible for minutes of all proceedings of the Executive Committee and for STRAC membership meetings.
 - 9.3.5 Manages the correspondence of the organization.
- 9.4 Responsibilities of the Treasurer:
- 9.4.1 Oversees all funds and assets of the STRAC, as provided in the Bylaws, or as directed by the Executive Committee.
 - 9.4.2 Monitors monies due and payable to the STRAC.
 - 9.4.3 Supervises the preparation of the annual budget with assistance from STRAC staff, and presents to Executive Committee for approval.
 - 9.4.3.1 After Executive Committee approval, presents draft budget to voting membership for final approval.
 - 9.4.3.2 Provides membership with a variance report that compares budgeted income and expenses with actual income and expenses.
 - 9.4.4 Monitors the financial records of the STRAC and arranges for an independent annual audit, as directed by the Executive Committee.
 - 9.4.5 Chairs the Finance Committee.

ARTICLE 10

Meetings

- 10.1 The Annual General Meeting occurs each fall, and is open to all members. A meeting notice is mailed and electronically distributed to all member organizations at least thirty (30) calendar days prior to the meeting.
- 10.2 Regular membership meetings, to include the Annual General Meeting, are held six times a year. Voting member organizations are notified of these meetings in writing, at least thirty (30) calendar days before the meeting. In case of Disaster or Emergency, meetings may be cancelled or rescheduled to another date.
 - 10.2.1 All regular membership meetings are held within TSA-P.
 - 10.2.2 The final agenda item of the Annual Meeting shall set the meeting times and locations for the coming fiscal year.
- 10.3 Special Meetings of the General Membership meetings may be called by the Chair, or at the request of any five (5) representatives of voting Member Organizations. Written notice is provided to Member Organizations and Executive Committee members at least seven (7) calendar days in advance, and shall state the date, time, location and purpose of the meeting. At least one-third (1/3) of the Executive Committee will be present at special meetings.
- 10.4 Emergency meetings of the Executive Committee may be called by the Chair, and actions are addressed at the next meeting of the general membership. Executive Committee members are notified of the date, time, location and purpose of the emergency meetings. A simple majority of the Executive Committee members is required at emergency meetings.
- 10.5 For the purpose of conducting official business of the STRAC, a quorum is defined as any voting members present, and at least two Executive Committee members. If the Chair and Vice Chair are absent during a Main STRAC meeting, it is up to the Executive Committee to appoint the Executive Director of STRAC or an executive committee member to conduct the meeting.

ARTICLE 11

Standing Committees

- 11.1 Structure, Composition and Areas of Emphasis
 - 11.1.1 Standing committees are broadly representative of the general membership, specific to the focus of the committee. Standing committee membership is limited to representatives of voting member organizations. Committee meeting attendance is limited to standing committee members, voting Member Organization representatives, and guests invited at the discretion of the standing committee chair.
 - 11.1.2 The Chair or Executive Committee may assign additional focus areas to standing committees as necessary.

- 11.1.3 Standing committee charges, focus areas, and structure are defined in the Trauma System Plan.
 - 11.1.4 Standing committee chairs are appointed annually by the STRAC Chair.
 - 11.1.5 Standing committee chairs may be removed at the discretion of the Executive Committee. A replacement chair is appointed by the Executive Committee
 - 11.1.6 Standing Committee chairs must be currently employed by (or actively volunteer with) a voting member organization
- 11.2 STRAC Standing Committees:
- 11.2.1 Injury Prevention Committee
 - 11.2.2 Pre-Hospital Care Committee
 - 11.2.3 Performance Improvement Committee
 - 11.2.3.1 Performance improvement process follows the guidelines detailed in Section 161.031 – 161.032 and Section 773.092(e) of the Texas Health and Safety Code, which detail the confidentiality afforded activities of this type.
 - 11.2.4 EMS/Hospital Disaster Group (EHDG)
 - 11.2.5 Regional Trauma Coordinator’s Committee
 - 11.2.6 Regional Registry Committee
 - 11.2.7 Field Data Collection Steering Committee
 - 11.2.8 Education Committee
 - 11.2.9 Air Medical Provider Advisory Group (AMPAG)
 - 11.2.10 Regional Stroke Systems Committee
 - 11.2.11 Regional Cardiac Systems Committee
 - 11.2.12 Regional ED Operations Committee
 - 11.2.13 Regional EMS Medical Directors
 - 11.2.14 Finance Committee
 - 11.2.15 Research Committee
 - 11.2.16 MEDCOM Advisory Group
 - 11.2.17 The San Antonio Federated Identity management governance group
 - 11.2.18 CEO Advisory Board
 - 11.2.19 Regional Injury Prevention Consortium
 - 11.2.20 Emergency Medical Task Force 8
 - 11.2.21 Alamo Regional Healthcare Coalition

ARTICLE 12

Transactions of the STRAC

- 12.1 Contracts: The Executive Committee may authorize any agent of the STRAC to enter into a contract, or to execute and deliver any instrument in the name of, and on behalf of, the STRAC. The Executive committee periodically will review all open contracts at Executive committee meetings.
- 12.2 Banking: All funds of the STRAC are deposited to the credit of the STRAC in banks, trust companies, or other depositories selected by the Executive Committee.

- 12.3 Gifts: The Executive Committee may accept on behalf of the STRAC, or may make contributions to charitable organizations, gifts that are not prohibited by any laws, articles, or regulations in the State of Texas.
- 12.4 Conflicts of Interest: The STRAC shall not make any loan to any member or officer of the STRAC, and shall not transact personal business with any Executive Committee member or officer.
- 12.5 Officers and Members shall conduct themselves and represent STRAC professionally and in accordance with the STRAC Bylaws , and shall NOT:
 - 12.5.1 Act with the intention of harming the STRAC or its operations.
 - 12.5.2 Act in any manner that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the STRAC.
 - 12.5.3 Receive an improper personal benefit from operation of, or participation, in STRAC.
 - 12.5.4 Use the assets of the STRAC, directly or indirectly, for any purpose other than carrying on the business of the STRAC.
 - 12.5.5 Wrongfully transfer or dispose of STRAC property
 - 12.5.6 Use the name of the STRAC or any trademark or trade name adopted by the STRAC, except on behalf of the STRAC in the ordinary course of the STRAC business.
 - 12.5.7 Disclose any of the STRAC business practices, trade secrets, or any other information (not generally known to the community) to any person not authorized to receive it.

ARTICLE 13

Books and Records

- 13.1 The STRAC shall keep correct and complete books and records of account. These documents may be inspected and/or copied for any designated representative of a voting member organization. Such requests to review, inspect, or receive copies of the books and records of the STRAC must be made in writing to the Executive Committee, with reasonable notice, and during normal business hours.
- 13.2 The Executive Committee may establish reasonable fees for copying STRAC books and records.
- 13.3 STRAC will assess the needs of its membership through the standing committees, work groups and other evaluation assessment tools.

ARTICLE 14

Proxies

- 14.1 A designated person wishing to vote by proxy for a voting member organization must present a written statement to the STRAC office (or to a STRAC staff member) on the organization's letterhead. The statement must be signed by the member organization representative (or higher authority within the organization), and must confirm the individual's authorization to cast

a vote on behalf of the member organization. Rule 14.1 does not apply to elected positions on the executive committee.

ARTICLE 15
Additional Responsibilities

- 15.1 STRAC is prepared to support additional non-trauma related missions mandated or requested by State or Federal Authorities including, but not limited to, the Department of the State Health Services, Emergency Support Function-8, or other Department of Homeland Security functions. This support may include coordination or supplying of services and/or administrative support/oversight for these endeavors, at the direction of the Executive Committee. These missions may include, but are not limited to, terrorism preparedness and response initiatives, stroke/cardiac system designation or other emergency healthcare system-related initiatives.

ARTICLE 16

Bylaws

- 16.1 The Bylaws may be altered, amended, or repealed and new bylaws adopted by a two-thirds (2/3) majority of voting members present after a first reading at a prior STRAC general membership meeting.
- 16.2 The Bylaws are construed in accordance with the laws of the State of Texas.
- 16.3 If any bylaw is held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or enforceability shall not affect any other provision, and the Bylaws are construed as if the invalid, illegal, or unenforceable provision had not been included in the bylaw.
- 16.4 The Bylaws are binding upon the Executive Committee and the general membership.
- 16.5 An annual review of the Bylaws is conducted by an Ad Hoc Bylaws committee to address changes within STRAC, and to maintain compliance with DSHS legislation. Suggested amendments may be presented during any general membership meeting. A two-third (2/3) majority of voting members present is required for approval

CERTIFICATION OF SECRETARY

I certify that I am the duly elected and acting Secretary of the Southwest Texas Trauma Regional Advisory Council and that the foregoing Bylaws constitute the Bylaws of the STRAC. These Bylaws were duly adopted at a meeting of the general members of the STRAC.

DATED THIS ____ DAY of _____, 20__

(Signature)

(Printed Name) Secretary of the STRAC

List of Current Officers, 2017- 2018

Name	Office/Board Position	Term	Affiliation	Telephone	Email
Ronald Stewart, MD	Chair	9/19	UTHSCSA Dept of Surgery	(210) 567-5700	stewartr@uthscsa.edu
VACANT	Emeritus Chair				
Brian Eastridge, MD	Vice Chair	9/18	UTHSCSA Trauma Surgery	(210) 743-4156	eastridge@uthscsa.edu
Mechelle Salmon	Secretary	9/19	Bulverde Spring Branch EMS	(830) 228-4501	msalmon@bsbems.org
Dudley Wait	Treasurer	9/18	City of Schertz Public Safety	(210) 619-1400	dwait@schertz.com
Cassandra Onofre	Design. Trauma Hospital At Large	9/18	Nix Healthcare	(210) 271-1800	conofre@nixhealth.com
Amy Anderson	Design. Trauma Rural Level IV	9/19	Guadalupe Regional Med Center	(830) 401-7855	aanderson@grmedcenter.com
VACANT	EMS At Large	9/19			
David Jung	Rural EMS	9/18	Fredericksburg Fire & EMS	(830) 990-2055	djung@fbgtx.org
Mark Eliot	Suburban EMS	9/19	New Braunfels Fire & EMS	(830) 221-4264	meliot@nbtexas.org
Shawn Salter	Air Medical	9/18	Air Methods	(210) 233-5801	shawn.salter@txairlife.com
Bill Waechter	Baptist System	Standing	Baptist Healthcare System	(210) 296-4600	bwaech@baptisthealthsystem.com
Katherine Markell, MD	SAMMC	Standing	San Antonio Military Med Ctr	(210) 916-4141	Katherine.markell.mil@mail.mil
Eileen Huss	CSR System	Standing	Christus Santa Rosa Healthcare	(210) 705-6190	christopher.bowe@christushealth.org
Chillon Montgomery	Methodist System	Standing	Methodist Healthcare System	(210) 575-0552	carla.montgomery@mhshealth.com
Leni Kirkman	University System	Standing	University Health System	(210) 358-2335	leni.kirkman@uhs-sa.com
Yvette Granato	San Antonio FD	Standing	San Antonio Fire & EMS	(210) 207-8400	yvette.granato@sanantonio.gov
Troy Mayer	Bexar County EMS	Standing	Acadian EMS	(512) 929-1661	jmayer@acadian.com
David Miramontes MD	EMS Med Director	Standing	UTHSCSA Off. Med. Dir.	(210) 567-7827	dmiraems@gmail.com

Elections are held annually before the October Annual Meeting, between the August and October meetings. See Bylaws for further details.

List of Committees

(All standing committee chair appointments expire at the STRAC annual meeting in October)

Education

Chair Sherrilee Demmer, RN, BSN (San Antonio Military Medical Center)

Field Data Collection Steering Committee (STRAC Clinical Informatics Trauma Data Project)

Chair Preston Love, RN, BSN, MS (STRAC)

Pre-Hospital Care

Chair Dudley Wait, LP (Schertz EMS Director)

MEDCOM Advisory Group

Chair Ronald Stewart, MD (University Hospital)

Trauma System Performance Improvement

Chair Brian Eastridge, MD (San Antonio Military Medical Center)

Co-Chair Chillon Montgomery, RN, BSN (Methodist Healthcare System)

EMS/Hospital Disaster Group (EHDG)

Chair Eric Epley, EMT-P (STRAC)

Co-Chair Scott Hitchman (STRAC)

Trauma Coordinators Forum

Chair Gina Pickard, RN (San Antonio Military Medical Center)

Co-Chair Chillon Montgomery, RN, BSN (Methodist Healthcare System)

Regional Registry

Chair Preston Love, RN, BSN, MS (STRAC)

Injury Prevention

Chair Brandy Martinez, RN (San Antonio Military Medical Center)

Sandie Williams, RN (Christus Santa Rosa)

CEO Advisory Board

Chair Ronald Stewart, MD (University Hospital)

Regional Stroke Systems Committee

Chair Dicky Huey, MD (Baptist Health System)

Co-Chair Eric Epley, EMT-P (STRAC)

Regional Cardiac Systems Committee

Chair Dudley Wait, LP (City of Schertz)

Co-Chair Eric Epley, EMT-P (STRAC)

EMS Medical Directors Committee

Chair David Miramontes, MD (San Antonio EMS Medical Director)

Air Medical Providers Group

Chair Eric Epley (STRAC)

Regional ED Operations Committee

Chair Wright Hartsell, MD (Methodist Healthcare System)

STRAC Finance Committee

Chair Ronald Stewart, MD (University Hospital)
Co-Chair Bill Waechter, CEO (Baptist Health System)
Co-Chair Dudley Wait, LP (City of Schertz)

STRAC Research Committee

Chair Ronald Stewart, MD (University Hospital)
Co-Chair Brian Eastridge, MD (University Hospital)

The San Antonio Federated Identity Management Governance Group

Chair Eric Epley (STRAC)

Regional Injury Prevention Consortium

Chair Eric Epley (STRAC)

Emergency Medical Task Force 8

Chair Scott Hitchman (STRAC)

Alamo Regional Healthcare Coalition

Chair Eric Epley (STRAC)
Co-Chair Scott Hitchman (STRAC)

Related Committees

Governor's EMS and Trauma Advisory Council (GETAC)
Regional Emergency Medical Preparedness Steering Committee (REMPSC)
AACOG Regional Emergency Preparedness Advisory Committee (REPAC)
Texas EMS, Trauma and Acute Care Foundation (TETAF)

STRAC Member Participation Requirements & Dues Structure

STRAC's membership consists of all aspects of the trauma patient care continuum. However, EMS and hospital members have regulatory requirements to fulfill by maintaining "active participation" on the RAC. All members are encouraged to be active participants, but the STRAC reports the active participation of EMS providers, hospitals and first responder organizations to the Texas Dept. of State Health Services (DSHS) for funding eligibility and other regulatory functions. STRAC's fiscal year is identical to the DSHS fiscal year, which begins September 1 and ends August 31. The first meeting is the annual meeting each October.

EMS agency active participation requirements:

1. Attend at least 50% of general STRAC meetings (3 of 6) annually.
2. Participate, at a minimum in at least 50% of EMS committee meetings annually (In Addition, Air Medical Providers shall participate in at least 50% of Air Medical Advisory Group Committee).
3. Pay annual dues of \$150 per licensed ambulance* (Dues may be waived if written request is submitted)
*EMS agencies receive a \$50/ambulance dues discount for participation in the data project
4. Must comply with applicable memoranda of understanding or letters of attestation and STRAC Clinical Guidelines, triage criteria and participate in the appropriate data collection processes.

Hospital active participation requirements:

1. Attend at least 50% of general STRAC meetings (3 of 6) annually.
2. Participate at a minimum in at least 50% of appropriate committee(s) annually.
 - a. EMS/Hospital Disaster Group (All Hospitals)
 - b. Regional Trauma System Committee (All Trauma-designated hospitals)
 - c. Regional Cardiac Systems(All designated PCI centers)
 - d. Regional Stroke Systems,(All designated Stroke centers)
3. Pay annual dues of \$15/licensed bed*.
*Hospitals receive a \$3/licensed bed dues discount for participation in the data project
4. Designated Trauma/Stroke/PCI centers must comply with applicable memorandum of understanding, letters of attestation, STRAC Clinical Guidelines, triage criteria and participate in the appropriate data collections process for the service line(s).

First Responder & Other Organization active participation requirements:

1. Attend at least 33% of general STRAC meetings (2 of 6) annually.
2. Pay annual dues of \$50. (Dues may be waived if written request is submitted)
3. Must comply with applicable memoranda of understanding, letters of attestation and STRAC clinical guidelines and triage criteria.

Noncompliance of requirements

Agencies that do not meet STRAC Active Participation requirements will not be listed on the Active Participation report each year to DSHS and are not allowed to vote in STRAC proceedings. Further, members who are not active participants may not be eligible to participate in various regional projects like the STRAC-ID badge system.

Prior to the beginning of each Fiscal year STRAC Executive Committee will consider Dues increases based upon the most recent 12-month Consumer Price Index to a maximum of 3%. In consideration of any unforeseen circumstances, the STRAC Executive Committee may request a meeting to discuss the potential need for any increase above the annual CPI based increase. All Dues Changes require a full Executive Committee and STRAC member vote.

SUMMARY OF CHANGES – 2017

Updated Executive Committee Roster and Committee Chairs
No other changes to By-Laws