



## **TETAF Neonatal Surveyor Credentialing Requirements**

**The Texas Perinatal Services program of the Texas EMS Trauma & Acute Care Foundation is soliciting applicants to become neonatal facility surveyors. Please review the following requirements for applicants. If you meet the criteria, please complete the application.**

1. Applicants must be licensed in good standing with the appropriate Texas licensing board.
2. Registered nurse surveyors must have a national certification. RN, physician and neonatal nurse practitioner surveyors must be current in Neonatal Resuscitation Protocol (NRP). Having current STABLE certification is preferred. Surveyor applicants must have at least five years' experience in the care of neonatal patients requiring Level 3 or 4 care. Experience with transporting/transferring neonatal patients is preferred. Applicants must be currently employed and actively practicing in the coordination of care for neonatal patients in the Texas.
3. Applicants should have direct experience in the preparation for and successful completion of neonatal facility verification/designation and/or accreditation surveys.
4. Physicians must be board-certified in Neonatology or Pediatric Surgery.
5. Approved surveyors must meet the expectations of training and associated proctoring based on Texas Department of State Health Services (TDSHS) guidelines, including successful completion of an office-approved neonatal facility site surveyor course and an office-approved site survey internship with successful re-credentialing every four years.
6. Approved surveyors must be willing to commit to a minimum of four site surveys per year outside their Perinatal Care Region and in facilities at least 100 miles from the surveyor's place of employment.
7. Approved surveyors and their employers cannot have a business or patient care relationship or any potential conflict of interest with the facility being surveyed.
8. Approved surveyors must have a good understanding of Quality Assessment and Process Improvement program activities and associated loop closure.
9. Approved surveyors must be active participants in their Perinatal Care Region through committee or executive board activity.

10. Approved surveyors must participate in training sessions implemented by TETAF and/or TDSHS that further the development and consistency in neonatal levels of care designation.
11. All surveyors must conduct themselves in a professional manner and maintain strict confidentiality.
12. Approved surveyors must evaluate the surveyed facility's compliance with the designation criteria, as defined in TAC 157.181-133.190, by reviewing medical records; staff rosters and schedules; documentation of quality assurance program activities including peer review; policies and procedures; and other documents.
13. Approved surveyors must evaluate the facility's compliance with the designation criteria by reviewing equipment and the physical plant; conducting interviews with facility personnel; and evaluating the appropriate use of telemedicine capabilities where applicable.
14. Approved surveyors must have a working knowledge of the *Guidelines for Perinatal Care – Seventh Edition*, as well as the Texas Administrative Code 133.181-190.
15. The following training and internship must be completed:
  - A. Site surveyor training workshop, and
  - B. Successful completion of a site survey internship to include two Level 2 or higher observations and preparation of a test report evaluated by one of the preceptors.
16. Surveyors should be active in professional organizations supporting neonatal patient care including but not limited to:
  - A. Texas EMS, Trauma & Acute Care Foundation, preferred
  - B. American Academy of Pediatrics
  - C. American College of Surgeons
  - D. Texas Association of Neonatal Nurse Practitioners
  - E. National Association of Neonatal Nurses
  - F. Texas Perinatal Association
  - G. Texas Trauma Service Area Regional Advisory Council



**Texas  
Perinatal  
Services**

A Program of the  
Texas EMS Trauma &  
Acute Care Foundation

## **Neonatal Facility Surveyor Application**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Contact Number: \_\_\_\_\_

Secondary Contact Number: \_\_\_\_\_

Primary Email Address: \_\_\_\_\_

Employment Affiliation: \_\_\_\_\_

Credentials: \_\_\_\_\_

Certifications: \_\_\_\_\_

Job Title: \_\_\_\_\_

Office Number: \_\_\_\_\_

Primary Fax Number: \_\_\_\_\_

**Describe your experience and involvement in the preparation for and successful completion of neonatal facility verification/designation and/or accreditation survey(s).**

**Describe your qualifications, leadership involvement and personal strengths that qualify you to become a surveyor.**

**List any other education or qualifications you would like to include.**

**Please attach the following with submission of application:**

1. Copies of current documentation of NRP status and other certifications.
2. Three professional experience references, specifically in neonatal care.
3. Curriculum vitae or resume.

**I am currently an active member of the following professional organizations:**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please submit the total application packet electronically to:  
**NICU@tetaf.org**

**Mail the original documents to:**  
Texas EMS, Trauma & Acute Care Foundation  
Attn: Perinatal Site Surveyor Application Process  
3400 Enfield Road  
Austin, Texas 78703

**Thank you for your interest in becoming a surveyor with  
TETAF's Texas Perinatal Services program.**