

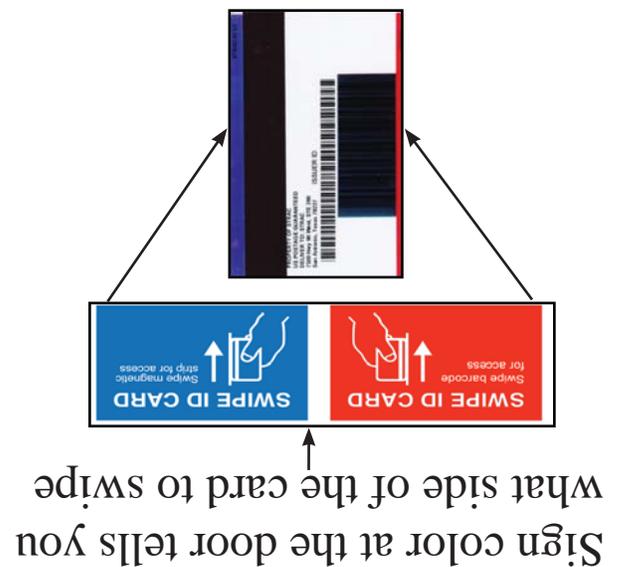
# The STRAC UNIVERSAL ID CARD for Physicians

## User Guide

### FOR MORE INFORMATION

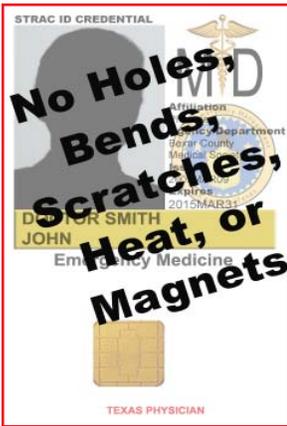
If you have any questions about the STRAC-ID card or the process, please call 210-448-7261 or email us at [badgesupport@world-net.net](mailto:badgesupport@world-net.net).

[WWW.STRAC.ORG](http://WWW.STRAC.ORG)



Your new Version 2 badge has some enhanced features and changes from your Version 1 card. The barcode is now located on the left side of the back of the card instead of the bottom of the card. In addition to it's changed location, the barcode has been enhanced for better security by using a gray mask (the block printed over the top of the barcode) instead of a red mask. The gray mask enhances security by making the card more difficult to copy. For hospitals that use a barcode for door entry, you will now use the side of the card instead of the bottom of the card. For the hospitals that use the magnetic stripe (the blue side of the card) you will continue to swipe the card in the same manner you did for the Version 1 cards. Signs have been installed at all the entry doors. The color of the sign tells you what side of the card to use. **If the sign is red, swipe the red side of the card for entry through the door. If the sign is blue, swipe the blue side of the card for entry through the door.** If you have any problems getting through a door you expect to have access to, please call the badge support line at 210-448-7261.

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ON OTHER SIDE



**Maintaining Your STRAC Universal ID Card:** It is your responsibility to protect your STRAC Universal ID Card. For best protection, please keep your card in your badge holder when not in use. The card has a very small computer chip in it, so treat it like you would a computer.

**Report Lost or Stolen Cards Immediately:**

Contact the STRAC Universal ID card support line at 210-448-7261 if you have lost your card or believe it has been tampered with. Your current card will be suspended, and the process for issuing you a new card will be initiated. Lost cards will cost \$25 to replace.

**How Long to Replace:** Lost or stolen cards can be reproduced in just a few days. Once the card is reprinted it will be shipped to the enrollment location of your choice to be picked up. At the time of pickup you will go through the same activation process (PIN and fingerprint verification).

**Computer Login:** Some hospitals are already using the card to speed up computer access for physicians by allowing the physicians to use the card to login to the applications physicians use.

**Speedier Door Access:** Some hospitals are using the RFID technology in the card to be used to grant access through doors to physicians without having to swipe the card in a reader. The card simply needs to be near the reader for it to read the data from the card. This allows physicians to enter doors much quicker.

**Digital Signature:** The card has technology components for a digital signature to sign documents. In order for others to be guaranteed that you signed a document, there must be an infrastructure and mechanism to deliver and verify the authenticity of a digitally signed document. The STRAC-ID provides these capabilities today. These components can be used to either encrypt documents so that only intended recipients can read the document. For example you could send a consultation document through email while keeping the patient confidentiality intact.

**Safeguard Your PIN:** Never store your PIN with your STRAC Universal ID card. Never share your PIN with assistants, employees, or co-workers.

**Badge Problems:** If you have problems with your badge, call the STRAC Universal ID badge support line at 210-448-7261 or email at [badgesupport@world-net.net](mailto:badgesupport@world-net.net). The support line is available during normal business hours 8am-5pm Monday through Friday. If you have problems entering after regular business hours, contact the hospital security department on location.

**Resetting PIN:** If you've forgotten your PIN, or you have "locked" your card, contact the hospital that sponsored you. You will need to make an appointment at your nearby enrollment center in order to reset your PIN.

**Renewing your STRAC Universal ID Card:** Your card holds a digital certificate that must be renewed every 3 years. As the certificate renewal date of your credential nears, you will be contacted to make an appointment at a nearby enrollment center to renew the certificate.

**3-Factor Authentication:** The card has the ability to allow applications to use your fingerprint to authenticate you. This gives the highest level of security called 3-factor authentication. 3-factor authentication uses something you have (card), something you know (PIN), and something you are (fingerprint) to make absolutely sure the person using the application is the intended user.